

**MINUTES
MID-BAY BRIDGE AUTHORITY
THURSDAY, JULY 20, 2017**

**NICEVILLE CITY HALL COUNCIL CHAMBERS
208 NORTH PARTIN DRIVE
NICEVILLE, FLORIDA**

I. OPENING

Mr. Neilson opened the regular meeting of the Mid-Bay Bridge Authority at approximately 9:00 a.m. with the Invocation which was followed by the Pledge of Allegiance.

Members present were: James D. Neilson, Jr.
 Gordon E. Fornell
 Robert Griggs
 Bryant Paulk FDOT Ex officio, non-voting

Members absent were: Virginia A. Asthana
 Parker Destin

Also present: Van Fuller Executive Director
 Dawn Stuntz Legal Counsel
 Cathy Demoreski Administrative Assistant

II. INTRODUCTION OF VISITORS

Mr. Neilson welcomed all visitors and members of the press. In attendance were Brad Collins, HDR; Allen French, Trees on the Coast; Bobbie Fornell, Resident and Mike Griffith, Bay Beacon.

III. APPROVAL OF MINUTES

A. Regular Meeting – June 15, 2017

A motion to approve the June 15, 2017 Regular Meeting Minutes was made by Mr. Fornell with a second by Mr. Griggs and a 3-0 vote was taken for approval.

IV. TREASURER'S REPORT

Mr. Fornell presented the Treasurer's Report for June 2017. Account balances were:

FNBT.com	\$ 357,211.88
Regions	\$40,180,455.51

Mr. Fornell made a motion to accept the Treasurer's Reports for June 2017 with a second by Mr. Griggs and a 3-0 vote was taken for approval.

V. EXECUTIVE DIRECTOR REPORT

A. Consent Agenda-Resolution 2017-11. Request payment by Regions Bank to:

1. HDR Engineering, Inc. in accordance with the contract for Engineering Svcs associated with:
 - A. CEI Miscellaneous Enhancements (Task 26), payment #5
Invoice 1200061120 for services through 07/01/17, in the amount of: **\$3,660.00**
(From 2015 A, B, C Construction Fund-Regions Account #1080026699)

A motion was made by Mr. Fornell to adopt Resolution 2017-11 requesting payment of the Consent Agenda item by the Trustee with a second by Mr. Griggs and a 3-0 vote was taken for adoption.

- B. Traffic Operations.** Mr. Fuller reported that the Traffic and Revenue for the month of May 2017 continues to be favorable and within the margin of error of the Traffic Engineer's projections.
- C. Traffic and Revenue Consultant Annual Agreement – Jacobs Engineering.** Mr. Fuller presented three proposals for Board consideration. The first is a Supplement in the amount of \$23,780 to the current 2017 Scope of Work #1 for additional services required during the first year of service to the Authority in order to develop reporting and monthly monitoring requirements.

A motion was made by Mr. Fornell with a second by Mr. Griggs to approve Supplement No. 1 to Scope of Work #1 in the amount of \$23,780 for additional Traffic and Revenue services required during 2017 and a 3-0 vote was taken for approval.

Also presented was the Scope of Work #1 for the FY2018 Annual Traffic and Revenue Retainer in the amount of \$29,920 which will allow the continued monitoring and reporting for an additional year.

A motion was made by Mr. Fornell with a second by Mr. Griggs to approve Scope of Work #1 FY2018 Annual Traffic and Revenue Retainer in the amount of \$29,920 and a 3-0 vote was taken for approval.

Scope of Work #3 in the amount of \$33,384.80 for Traffic Data Collection was presented. Mr. Fuller reported that he has been coordinating with representatives from Okaloosa County and the FDOT, District 3. The purpose is to capture traffic data on Saturdays during the peak season. The data will be shared the County and FDOT for their consideration and use as necessary. In addition, a future task order is envisioned to analyze and model alternatives to move traffic more efficiently through the Mid-Bay Bridge Plaza, in order to address address ways to lessen the traffic queue on Saturdays during the peak traffic season.

A motion was made by Mr. Fornell with a second by Mr. Griggs to approve Scope of Work #3 in the amount of \$33,384.00 for Traffic Data Collection and a 3-0 vote was taken for approval.

- D. Engineering Agreement for Consulting Services Extension – HDR.** Mr. Fuller presented a no cost extension of the current General Engineering Consulting Agreement through December 31, 2017 in order to continue uninterrupted general engineering consulting services on current tasks until an RFQ can be developed and advertised.

A motion was made by Mr. Fornell with a second by Mr. Griggs to approve the No-Cost Time Extension Amendment to the Agreement for Consulting Services with HDR Engineering, Inc. through December 31, 2017 and a 3-0 vote was taken for approval.

- E. FY2017 Audit Engagement – Carr, Riggs, Ingram.** Mr. Fuller presented the Audit Engagement letter, submitted by Carr, Riggs & Ingram for FY2017. He recommended approval of the estimated \$27,200.00 fee and requested authorization from the Authority to proceed with the execution of the Engagement.

A motion was made by Mr. Fornell with a second by Mr. Griggs to approve the FY2017 Carr, Riggs & Ingram Audit Engagement Letter and authorized execution by the Executive Director. A 3-0 vote was taken for approval.

VI. LEGAL COUNSEL REPORT

Ms. Stuntz happily reported that the sale of the Authority's Construction Office at 4673 East Highway 20, Niceville closed successfully on Tuesday, July 18, 2017.

VII. BOARD MEMBER COMMENTS

None

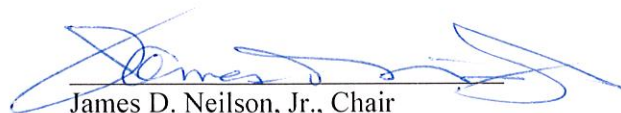
VIII. GENERAL DISCUSSION

The next regular meeting of the Authority will held on Thursday, August 17, 2017 at 9:00 a.m. in the Destin City Hall Board Room, Destin, Florida

IX. ADJOURNMENT

The meeting adjourned at approximately 9:12 a.m.

Approved this 17th day of August 2017


James D. Neilson, Jr., Chair