

**MINUTES
MID-BAY BRIDGE AUTHORITY
THURSDAY, APRIL 20, 2017**

**DESTIN CITY HALL BOARD ROOM
4200 INDIAN BAYOU TRAIL
DESTIN, FLORIDA**

I. OPENING

Mr. Neilson opened the regular meeting of the Mid-Bay Bridge Authority at approximately 9:00 a.m. with the Invocation which was followed by the Pledge of Allegiance.

Members present were: James D. Neilson, Jr.
 Gordon E. Fornell
 Robert Griggs
 Bryant Paulk FDOT Ex officio, non-voting

Members absent were: Virginia A. Asthana
 Parker Destin

Also present: Van Fuller Executive Director
 Dawn Stuntz Legal Counsel
 Cathy Demoreski Administrative Assistant

II. INTRODUCTION OF VISITORS

Mr. Neilson welcomed all visitors and members of the press. In attendance were Bob Kellner, Steve Ferrell and Alicia Stephen, HDR; and Mike Griffith, The Bay Beacon.

III. APPROVAL OF MINUTES

A. Regular Meeting – March 16, 2017

A motion to approve the March 16, 2017 Regular Meeting Minutes was made by Mr. Fornell with a second by Mr. Griggs and a 3-0 vote was taken for approval.

IV. TREASURER'S REPORT

In Ms. Asthana's absence Mr. Fornell presented the Treasurer's Report for March 2017. Account balances were:

FNBT.com	\$ 305,579.11
Regions	\$40,348,016.56

Mr. Fornell made a motion to accept the Treasurer's Reports for March 2017 with a second by Mr. Griggs and a 3-0 vote was taken for approval.

V. EXECUTIVE DIRECTOR REPORT

Mr. Fuller called attention to the General Fund balance of the March 2017 Treasurers Report and explained that the annual revenue distribution for FY2016, in accordance with the Authority's Bond documents, has been completed. The split of year end excess revenue to the FDOT was made in November 2016 and to the Authority General Fund in March 2017. Debt Service payments are made semi-annually; therefore, next month's Treasurer's Report account balances will reflect the Apr1 debt service payment.

A. Consent Agenda-Resolution 2017-07. Request payment by Regions Bank to:

1. Jacobs in accordance with Contract for Traffic and Revenue services associated with:

A. Annual Traffic and Revenue Services (Task Order #1), payment 4

Invoice WTXT9601-04 dated March 31, 2017 in the amount of: **\$6,534.00**

(From USAF Supervisory & Admin Fund-Regions Acct #1080019199)

B. Toll Rate Study Services (Task Order #2), Payment 3

Invoice WTXT9602-03 dated March 31, 2017 in the amount of: **\$1,485.00**

(From 2015 A, B, C Construction Fund-Regions Account #1080026699)

A motion was made by Mr. Fornell to adopt Resolution 2017-07 requesting payment of the Consent Agenda items by the Trustee with a second by Mr. Griggs and a 3-0 vote was taken for adoption.

B. Traffic Operations. Mr. Fuller reported that the Traffic and Revenue for the month of February 2017 is in line with the Traffic Engineer's projections.

Mr. Fuller explained that the toll system upgrade at the plaza is substantially complete and he is in coordination with the Florida Turnpike Enterprise to obtain the final accounting in order to present to the Authority for payment approval.

FY2016 Traffic Engineers Annual Report. Mr. Fuller reported that the information provided in the annual traffic engineers report parallels that included in the FY2016 Financial Statement; however, the breakdown is in more detail and by facility. The Executive Summary is helpful information to have available when speaking with customers and groups. It explains that as a result of excess revenues related to the FY2016 toll increase the Authority was able to lower the toll rate for many commuters, in the form of a lower frequent customer threshold, from 41 to 32 transactions per month per facility.

C. FY2018 Draft Budget. Mr. Fuller presented an overview of the Draft FY2018 Budget. He invited the Authority to bring any questions regarding the draft to him prior to the next meeting. A copy of the draft will also be distributed to all Okaloosa County Commissioners for their review and questions prior to the Authority's Public Hearing scheduled for May 11, 2017. In accordance with the Authority's enacting legislation, the annual budget must be presented annually to the Okaloosa County Board of County Commissioners (BCC) prior to June 1. The Authority's approved Budget is on the BCC agenda of their May 16, 2017 Commission meeting being held in Shalimar.

Mr. Fuller further reported that through HDR he has asked Emerald Coast Striping, the contractor who recently installed the crossover protection north of the toll plaza, to provide a proposal for additional signage on SR293 to include stream crossings, hospital, evacuation and interoperability information. The plan is to present the proposal for the Boards consideration as a change order to the current contact. Mr. Fuller also explained the current General Engineering Consulting Agreement with HDR will expire in August 2017 and as a result he has been in coordination with legal counsel on a Request for Qualifications (RFQ) to be advertised in the next few months. The scope, terms and conditions will be modeled after a recent RFQ used by the Florida Turnpike Enterprise (FTE) and will be similar in length to the current agreement (five year base contract with five additional one-year renewal options). Legal counsel will advise whether a short-term extension is allowed in the event a new contact is not awarded prior to the current agreement expiration. Mr. Fuller asked for a Board member to volunteer to serve on the RFQ evaluation team. Mr. Griggs agreed to serve.

Discussion included options for public notification of Saturday traffic congestions in advance of the approaching summer tourist season. It was explained that there are three approaches to Destin from I-10: Hwy 331 from DeFuniak Springs, SR 293 and SR 85/SR123 from Crestview, all of which are consistently congested during the sixteen Saturdays from Memorial Day to Labor Day. Our System can only process so many vehicles from 4 lanes to one lane southbound. We will look for ways to advertise and encourage the public to plan accordingly by allowing enough time for delays. Finally, Mr. Neilson mentioned a recent presentation made by Mr. Fuller to a group of retirees in Destin was well received and much appreciated.

VI. LEGAL COUNSEL REPORT

None

VII. BOARD MEMBER COMMENTS

None

VIII. GENERAL DISCUSSION

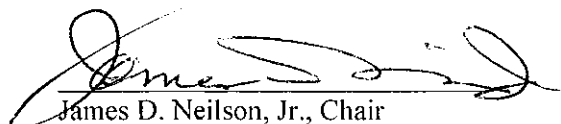
The next regular meeting of the Authority will be held a week early on Thursday, May 11, 2017 at 9:00 a.m. in the Niceville City Hall Council Chambers, Niceville, Florida in order to hold a Public Hearing related to the FY2018 Budget prior to presenting to the Okaloosa County Board of Commissioners on Tuesday, May 16, 2017 as required by the Authority enabling legislation prior to June 1.

Mike Griffith requested support from those in attendance for his participation in a fundraising event for the May 5 Niceville Relay for Life.

IX. ADJOURNMENT

The meeting adjourned at approximately 9:23 a.m.

Approved this 11th day of May 2017


James D. Neilson, Jr., Chair